



## General Course Framework



Course:

**Seniors n Tech: Essentials to Computers, Phones, Tablets and Technology Information**

Hosting Organization: Joy for Life Seniors Ministry at Zion Hill Baptist Church

Facilitated by: Nicholas "Nick" Bartley, M.Ed (The V2L Foundation, Inc.)

Course Dates: Monday's @ 10:00 am | July 8 – September 23, 2024

Course Capacity: 15-20

Location: 6175 Campbellton Road, SW, Atlanta, GA 30331 – **Room 109**

Virtual: (via Zoom)

### Course Description:

The Seniors N Tech is a computer and phone technology (PC, Mac, Android, and iPhone) course designed to assist "Senior" Tech Scholars with the latest and greatest information pertaining to their personal electronic devices and general information to keep them in the loop of the ever-changing technology era. This course has an intentional mission to bridge the digital divide many participants may face due to limited or non-existent resources to effectively explain the inner workings and common use of daily devices. Throughout the courses in each quarterly session, information will be presented in a format to ensure proper and accurate knowledge is provided and assessments to evaluate the retention and mastery of the lessons. At the conclusion of each session, various certificates will be awarded based on levels of participation, mastery of skills, and abilities to demonstrate and instruct others. This course also takes general technology subjects and create an evolving increase in information levels and practical exercises each quarter and is identified as: Introductory, Fundamental, Intermediate, and Advance. Seniors N Tech is great for beginners and challenging enough for those seeking a simple refresher.

### Course Levels:

**Q1:** Introductory :: **Q2:** Fundamental :: **Q3:** Intermediate :: **Q4:** Advance

- **Introductory:** provides preliminary information on hardware & program applications and their common uses on computers and mobile devices.
- **Fundamental:** elevates to the next level to ensure understanding on how to associate usage to daily activities.
- **Intermediate:** begins the mastery level of using technology and virtual resources to increase efficiency in executing personal tasks.
- **Advance:** rigorous learning environment designed to provide a higher-level user experience in knowing software, programs, and enhance the ability to articulate technology needs and self-troubleshooting any issues.

### Class schedule: 1 hour – 1 hour 30 minutes

- o :00 - :05 - **Power Up** (Sign in and Ready Devices)
- o :05 - :15 – **Total Recall** (Review last session and key topics)
- o :15 - :45 – **Data Input** (new interactive learning session)
- o :45 - :55 - Q&A (General questions on subject or other inquiries)
- o :55 - :00 - **Power Down** (Preparation for next session and HW assignments)
- ...*Extended session* - 30 min
- o :00 - :30 - Bonus material for advance level and mastery of course content



### Q3 2024 Schedule:

1. July 8: Seniors N Tech 2.0
2. July 15: Organize It
3. July 22: Phones, Laptops n Tablets
4. July 29: Word 1.0
5. August 5: PowerPoint 1.0
6. August 12: Excel 1.0
7. **August 19: Knowledge Practicum**
8. August 26: Clouds and Apps 2.0  
*September 2 \*\*No Class\*\* Holiday*
9. September 9: Email On-The-Go
10. September 16: Device Updates & Upgrades
11. **September 23: Masterclass Presentations**  
*September 30 \*\*No Class\*\* Break*

Q4 - 10 sessions - Oct 7 - Dec 19

#### Certification levels:



- ❖ **Course Completion & Attendance:** Achieved with attending at least 80% of scheduled classes, in person, virtual, and on-demand.
- ❖ **Subject Level Proficiency:** Achieved with completing both course knowledge assessments and scoring at least 85%.
- ❖ **Mastery Skills with demonstration:** Highest Achievement level with successful demonstration of knowledge via 5 min presentation of a Tech Topic of choice and utilizing skills and information presented in the course.

#### Tech Trips

Prospective technology trips to certified retailers and global leaders in the tech industry. These experiences are designed to enhance the Classroom Experience and provide the opportunity to speak directly with representatives about the future of their respective areas and possible upgrades to devices.

- Apple Store
- Best Buy
- Microsoft Atlantic Yards
- Google

## About The V2L Foundation:



Founded in 2017 – serves as the philanthropic arm to The V2L Enterprises, Inc. and guides all civic and social justice initiatives.



### **“Service to the Community {.}”**

The V2L Foundation is the non-profit arm of The V2L Enterprises, Inc, created to oversee community engagement for charitable & outreach initiatives. The Foundation was created out of the necessity to bridge the gaps that prevent the advancement of local communities caused from the lack of information, resources, and exposure. Our focus is to develop initiatives to bring together businesses, philanthropists, and local citizens to a space for networking and addressing key essential needs in the community. All efforts of The Foundation are centered on generating revenue in which the proceeds will fund giving initiatives for the local communities we serve as our corporate responsibility to have a positive and integral impact on lives and boost the economic position in underserved areas.

#### **Mission:**

***The V2L Foundation exists to ensure the betterment in the quality of life for families and individuals by providing training and resources in efforts to eradicate social injustices and economic deprivation.***

The V2L Foundation offers financial and training support to the communities we serve in an effort to demonstrate our commitment to producing viable opportunities and resources in the areas of educational advocacy, business & vocational training , and relief aid to families/individuals in need to advocate for . The Foundation accomplishes its mission by hosting service initiatives and events where proceeds are designated to funding these support areas.

- **Educational Advocacy:** *To ensure the lack of financial resources doesn't deter the educational needs of students and advocating for enhancements to the educational experience, in and out of the classroom ...* The V2L DREAM Scholarship Fund serves the purpose of offering financial assistance toward the improvement of the academic environment via teacher resource grants and providing students aid in their educational endeavors via our scholarship program.
- **Business & Vocational Training Programs:** *To remedy the knowledge gap entrepreneurs and small business have in building a solid foundation and acquiring the tools needed to be legitimized on all levels along with strategy vital to future success ...* The V2L Fund provides funding and organizational development services to assist entrepreneurs and organizations 0-3 years in achieving the foundational needs required for their business to become viable and sustainable.
- **Human Services Program:** *To ensure the quality of life for individuals, families, and seniors isn't compromised due to inability to pay for essential needs that will allow for resources to regain/maintain self-sufficiency ...* the **V-Star Self-Sufficiency Program** is a special fund to assist individuals, families, and seniors in need of resources to cover rental assistance, utilities, security deposits, food, emergency relocation/evacuation, etc. Assistance is based on the availability of funds and each award is evaluated on a case-by-case basis to determine the amount of the need that will be covered.
- **Community Outreach:** *To develop partnering relationships with community organizations making great strides and in need of financial assistance to ensure the continuity and progression of their services ...* Service and Philanthropic support is provided for operational assistance to organizations that are dedicated to serving the community by providing services to homeless citizens, promote health awareness, support academic enrichment, and social re-entry/self-sufficiency development to veterans, ex-offenders, and the homeless. The **Community Advocacy HUB** is a social services program facilitated by The V2L Foundation, Inc. in partnership with hosting churches, who provide facilities, and surrounding churches and businesses, who donate needed resources (financial, goods, services, etc), which allows us the ability to achieve a common objective of serving those in need today for a better tomorrow.